

**HUMBLE I.S.D.**  
**Staff Core Technology Competencies**

- Competency 1:** Demonstrate ethical computer user behavior
- Competency 2:** Demonstrate computer operating system skills
- Competency 3:** Demonstrate network user skills
- Competency 4:** Demonstrate the use of productivity tools
  - Tool 1:** Instructional management software (Excelsior)
  - Tool 2:** Word Processing
  - Tool 3:** Databases
  - Tool 4:** Spreadsheets
  - Tool 5:** Email
  - Tool 6:** Presentation software
  - Tool 7:** On-line meeting scheduling program
- Competency 5:** Evaluate software
- Competency 6:** Use subject-specific instructional applications
- Competency 7:** Demonstrate use of telecommunications