

# Subscriptions

The Subscriptions area allows registered users of this site to subscribe to receive email notifications about events that will cover topics of interest to them.

Sign in to your existing account:

- Select the *Sign In* Button on the Registration website
- Select the *Subscriptions* link to view and manage your subscriptions

The screenshot shows the Professional Development Online Registration website. At the top right, it says "Home" and "Registration Cart: 0 items". A dark teal banner reads "Welcome to Professional Development Online Registration". Below this is a search bar with the text "Search by Session ID or Keyword" and a "submit" button. The main content area is titled "Register for a Session" and contains three bullet points: "Click the session link to view the detail page.", "Click the Register button on the session detail page.", and "Click Checkout.". To the right of this is a section for "Upcoming Sessions" listing dates and session titles like "Fostering Algebraic Thinking", "Managing the Writing Workshop", "STOP Training", "Computer Basics for Educators", and "Creative Curriculum". On the left side, a teal sidebar contains "QuickLinks" with a "sign out" button, and a list of navigation items: "Home", "Search Types", "User Account Information", and "Subscriptions" (which is highlighted with a red box).

Use the subscriptions area to request email notifications when new sessions of interest are made available.

Subjects

- Arts
- Classroom Management**
- Educational Technology
- Foreign Language
- Health
- Kindergarten
- Language Arts
- Math
- Other
- Preschool

→ Add

← Remove

Subscription List

- English Language Arts
- History
- Instructional Technology

Subscription status:

Would you like to receive Recommended Events by email?

(Recommended Events are based upon your prior participation.)

- Select subjects from the **Subject** list on the left by clicking on them. Select several subjects may be selected at once by using the shift-click.
- Once the subjects are selected, click the **Add** button to move them to the **Subscription List**.
- Click **Save Subscriptions**.
- You will now receive an email when events in the subscription list become open for registration.
- To remove a subscription, select the subject from the **Subscription List** on the right and click the **Remove** button.  
Click **Save Subscriptions**.
- On this screen, you also have a choice to receive recommended events by email. When *Yes* is chosen from the drop down menu, you will receive emails which suggest recommended events based on the past events you have taken.