hamilton county esc

Administrative Offices
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Chad Hilliker
Superintendent

Megan Jackson
Treasurer

Payment, Cancellation, and Refund Policies

Hamilton County ESC Event and Online Courses

Payment

Payment in the form of a check, purchase order, or credit card must be received prior to the event. If payment is not received prior to the event, your registration will be subject to cancellation.

Cancellation and Refund Policy

Events: Cancellations must be made no fewer than **two business days prior to the event** for a refund. Registrations are transferable. A processing fee of 25% of the registration cost, with a minimum $10 fee, may be deducted from the refund. No refunds for non-attendance or late cancellations. *Participants will receive a full refund for events cancelled by the event organizer.*

Online courses: Once an online course has been purchased, no cancellations will be accepted and no refunds will be made.

If you need to make a change to your registration or to cancel it, please contact Registration at 513.674.4259.